

British Council will only verify GCE / IGCSE University of Cambridge certificates issued in June 2014 and onwards. It will not verify any of the following documents:

- Passports/ ID Cards/ Smart card
- IELTS Test Report Forms
- statement of results
- Certified Photocopies
- Testimonials
- Marriage certificates
- Any other documents required by the educational institution or employer in question.

The verification service is a 4-step process.

**Step 1: Personal information**

Full name		
ID Document no	<input type="text"/>	
Address		
Telephone		Mobile
E-mail		

Number of original documents submitted	Details of certificate submitted for verification. Please specify session & year (e.g. May/June 2013)	Number of verified copies requested <small>(maximum 4)</small>
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## **British Council Service Charges for Verification Service\***

Verification of UK GCE/ IGCSE examination certificate (verified through CIE Direct website) Rs 1000- Up  
to 4 verified photocopies per certificate would be provided

***Please mention above in the form if you are applying for legalisation purposes so we accommodate your request accordingly- when carrying out verification for legalization purposes, the original certificate must be stamped, verified copies are not acceptable to the FCO.***

### **Step 2: Payment**

You can make cash deposit for the number of certificates you need to verify directly at one of the below mentioned FedEx World Service Centres across Pakistan:

#### **KARACHI**

CORPORATE OFFICE  
43/1/D, RAZI ROAD,  
BLOCK 6, P.E.C.H.S.  
TEL: (021) 111-711-111 Ext 202

#### **SHARAH-E-FAISAL**

SHOWROOM NO. 6, GROUND FLOOR,  
MARINE FAISAL PLOT NO. 10-A  
BLOCK-6 P.E.C.H.S, NEAR HOTEL FARAN  
MAIN SHARAH-E-FAISAL KARACHI  
TEL: (021) 34383300

#### **CENTRAL HOTEL BUILDING**

GROUND FLOOR, CIVIL LINE,  
MEREWETHER ROAD,  
OPPOSITE SHAFI COURT  
NEAR HOTEL METROPOLE KARACHI  
TEL: 021- 35682413

#### **F.B.AREA**

SHOP.NO. S-21 ABBAS SQUARE  
BLOCK-7, AYESHA MANZIL CHOWRANGI  
KARACHI  
TEL: 021-36329992

#### **NORTH NAZIMABAD**

SHOP NO. A/E-1 BADRI MANZIL,  
BLOCK E, NORTH NAZIMABAD  
KARACHI  
TEL: 021-36672181

## **LAHORE**

11,B-1 GULBERG 3 NEAR  
M.M ALAM ROAD, LAHORE  
TEL: (042) 111-711-111 EXT 100

### **GULBERG MINI MARKET**

SHOP 167-P,  
MINI MARKET, GULBERG 11,  
LAHORE  
TEL: (042) 35758687

### **Y BLOCK DHA**

SHOP-14 LOWER, GROUND FLOOR  
Y BLOCK MARKET DHA, LAHORE  
TEL: (042) 35748271

### **MAULANA SHOUKAT ALI ROAD**

42/10, B-1 MAULANA SHAUKAT ALI  
ROAD, NEAR JALALUDDIN AKBAR CHOWK  
TOWNSHIP, LAHORE  
TEL: (042) 35214241

### **QUEENS ROAD**

20 – A QUEENS ROAD LAHORE,  
OPPOSITE GANGA RAAM HOSPITAL  
TEL 042-36299201-6

## **ISLAMABAD**

### **AABPARA**

BLOCK 11, I & T CENTER SECTOR G-6/1-1,  
AABPARA ISLAMABAD  
TEL: 051-111-711-111

### **EXECUTIVE PLAZA**

GROUND FLOOR  
G-8 MARKAZ  
ISLAMABAD

### **RAWALPINDI**

SHOP # 6, GUL-E-IQRA PLAZA,  
MUREE ROAD, SADDAR.RAWALPINDI  
TEL: 051-5120696

**Step 3:**

On submitting your original documents to the FedEx representative, kindly ensure to collect a receipt for the payment you make at the FedEx WSC. You additionally need to sign on a photocopy of the certificate you are submitting to ensure that no conflict arises at the time of collection of the stamped documents.

**Step 4:**

You may collect your verified and original documents from the same FedEx WSC where you deposited them after five working days. Documents will only be returned to the person who submitted those, alternatively an authority letter can be issued by the person who deposited the original documents in order to be collected by another person. We pride ourselves on providing a quality service and will take all reasonable steps to ensure that the verifications take place on time. To help us do this, please ensure that you are familiar with the arrangements and any relevant regulations concerning your verifications request. The British Council cannot be held responsible for events or circumstances, which are outside its control or for any error, fault or omission by any other third party.

Please note that British Council reserves the right to reject verification of any document if the document is found to be altered or defaced in any way or if there is any question regarding the originality of the document.

**\*Fair Collection Notice:**

We will require your original documents to provide this service. We will hold these securely until the service is complete and the documents can be returned to you. We might also need to send copies of your document to the issuing bodies. This may be done either physically or electronically. If any fraud is discovered we will also pass details on to the relevant legal bodies.

Following completion of the service, we will retain a copy for our records. We will also record your name, type of document, the date of transaction and any other relevant details for our records. This will be kept securely and will not be provided to any other parties unless we are legally required to do so.

**Data Protection Notice-Verification of Qualifications**

The British Council might share a copy of the submitted degree(s) /certificate(s) with your respective University/Board in order to verify the qualification.

Your university may require evidence that you have given your consent to this disclosure.

**By signing this form you grant consent to British Council and the University to access/reveal your academic records for the purpose of verification preceding the attestation of the submitted degree(s)/certificate(s).**

As part of consent, please confirm the following information:

<b>Name Degree</b>	
<b>Title Session</b>	
<b>University/Board</b>	

**Your Consent**

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**I have read the above consent and allow British Council to access my academic information from the above mentioned University/Board. I also allow the University/Board to disclose the requested information to British Council.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_