



Request for Proposal (RFP)

For: RFP for Karachi and Lahore Facility Audits FU98BSS122025

Date: 29 January 2026

1 Overview of the British Council

We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.

We uniquely combine the UK's deep expertise in arts and culture, education and the English language, our global presence and relationships in over 100 countries, our unparalleled access to young people, creatives and educators, and our own creative sparkle.

We work directly with individuals to help them gain the skills, confidence and connections to transform their lives and shape a better world in partnership with the UK. We support them to build networks and explore creative ideas, to learn English, to get a high-quality education and to gain internationally recognised qualifications.

We work with governments and our partners in the education, English language and cultural sectors, in the UK and globally. Working together we make a bigger difference, creating benefit for millions of people all over the world

We take a long-term approach to building trust and remain at arm's length from government. We work with people in over 200 countries and territories and are on the ground in more than 100 countries. In 2022–23 we reached 600 million people

2 Introduction and Background to the Project / Programme

2.1 British Council is seeking proposals from qualified and licensed audit firms to perform a comprehensive Integrated Building Structural and VRV Audit. The primary objective is to ensure the long-term structural integrity of the building, verify the VRV system and its performance while providing a comprehensive assessment of building / system health, safety and longevity.

2.3 The purpose and scope of this RFP and supporting documents is to explain in further detail the requirements of the British Council and the process for submitting a proposal in response to this RFP ("Proposal").

3 Proposal Conditions and Contractual Requirements

This section of the RFP sets out the British Council's contracting requirements, general policy requirements, and the general conditions relating to this procurement process ("Procurement Process").

3.1 Contracting requirements

3.1.1 Contracting authority: the British Council which includes any other companies and organisations that control or are controlled by the British Council from time to time (see: <http://www.britishcouncil.org/organisation/structure/status>).

3.1.2 Delivery location for goods and/or services: the British Council offices in Karachi (British Council, British Deputy High Commission, Shahrah-e-Iran, Clifton, Karachi).

3.1.3 Duration: The Contract awarded will be for a duration of 3 months with an extension of additional 1 month based on performance evaluation.

3.1.4 Contractual terms: As set out at Annex 1 (*Terms and Conditions of Contract*) ("Contract"). By submitting a Proposal, you are agreeing to be bound by the terms of this RFP and the Contract without further negotiation or amendment. In the event that the chosen service provider is operating as a Sole Trader or through a Personal Service Company, the British Council retain the right to issue specific contractual terms and conditions, in order to take account of this status. If you plan to submit a bid as a Sole Trader or Personal Service Company please contact mohammad.qasim@britishcouncil.org.pk for a copy of the specific terms. Once the Contract is awarded, there will be no changes allowed to the Contract (except in accordance with the provisions of the Contract). Any clarification questions in relation to any aspect of this Procurement Process and the associated documentation should be submitted in accordance with the process set out in paragraph 12 (*Clarification Requests*). Only changes which relate to the correction of ambiguity or manifest error in relation to the terms of the Contract will be considered and, if necessary, the British Council may, when issuing its response to clarification questions, reissue Annex 1 to reflect such changes. Any proposed amendments received from a potential supplier as part of its Proposal shall entitle the British Council to reject that Proposal and to disqualify that potential supplier from this Procurement Process.

3.2 General Policy Requirements

3.2.1 By submitting a Proposal, you confirm that you will, and that you will ensure that any consortium members and/or subcontractors will, comply with all applicable laws, codes of practice, statutory guidance and applicable British Council policies relevant to the goods and/or services being supplied. All relevant British Council policies that suppliers are expected to comply with can be found on the British Council website (<https://www.britishcouncil.org/organisation/transparency/policies>).

3.3 General Proposal conditions (“Proposal Conditions”)

3.3.1 Application of these Proposal Conditions – In participating in this Procurement Process and/or by submitting a Proposal it will be implied that you accept and will be bound by all the provisions of this RFP and its Annexes. Accordingly, Proposals should be made on the basis of and strictly in accordance with the requirements of this RFP.

3.3.2 Third party verifications – Your Proposal is submitted on the basis that you consent to the British Council carrying out all necessary actions to verify the information that you have provided, and the analysis of your Proposal being undertaken by one or more third parties commissioned by the British Council for such purposes.

3.3.3 Information provided to potential suppliers – Information that is supplied as part of this Procurement Process is supplied in good faith. The information contained in the RFP and the supporting documents and in any related written or oral communication is believed to be correct at the time of issue. No liability (save for fraudulent misrepresentation) is accepted for its accuracy, adequacy or completeness and no warranty is given as such.

3.3.4 Potential suppliers to make their own enquires – You are responsible for analysing and reviewing all information provided to you as part of this Procurement Process and for forming your own opinions and seeking advice as you consider appropriate. The clarification process set out in paragraph 12 should be used for any queries in relation to this Procurement Process.

3.3.5 Amendments to the RFP – At any time prior to the Response Deadline, the British Council may amend the RFP and if appropriate, the Response Deadline shall, at the discretion of the British Council, be extended.

3.3.6 Compliance of Proposal – Any goods and/or services offered should be on the basis of and strictly in accordance with the RFP (including, without limitation, any specification of the British Council’s requirements, these Proposal Conditions and the Contract) and all other documents and any clarifications or updates issued by the British Council as part of this Procurement Process.

3.3.7 Compliance with the terms of the Contract – The successful supplier must comply with the Contract as set out in Annex 1 without any amendment (save as described in paragraph 3.1.4). .

3.3.8 Format of Proposal – Proposals must comprise the relevant documents as detailed by the British Council in Annex 2 (Supplier Proposal) completed in accordance with relevant all instructions. Any documents requested by the British Council must be completed in full. It is important that you read the RFP carefully before completing and submitting your Proposal.

3.3.9 Modifications to Proposals once submitted – You may modify your Proposal prior to the Response Deadline by giving written notice to the British Council. Any modification should be clear and submitted as

a completely new Proposal in accordance with Annex 2 (Supplier Proposal) and these Proposal Conditions.

3.3.10 Disqualification – If you breach these Proposal Conditions, if there are any errors, omissions or material adverse changes relating to any information supplied by you at any stage in this Procurement Process, if any other circumstances set out in this RFP, and/or in any supporting documents, entitling the British Council to reject a Proposal apply and/or if you or your appointed advisers attempt:

- to inappropriately influence this Procurement Process or fix or set the price for goods or services;
- to enter into an arrangement with any other party that such party shall refrain from submitting a Proposal;
- to enter into any arrangement with any other party (other than another party that forms part of your consortium bid or is your proposed sub-contractor) as to the prices submitted;
- to collude in any other way;
- to engage in direct or indirect bribery or canvassing by you or your appointed advisers in relation to this Procurement Process; or
- to obtain information from any of the employees, agents or advisors of the British Council concerning this Procurement Process (other than as set out in these Proposal Conditions) or from another potential supplier or another Proposal,

the British Council shall be entitled to reject your Proposal in full and to disqualify you from this Procurement Process. Subject to paragraph 3.3.14 below, by participating in this Procurement Process you accept that the British Council shall have no liability to a disqualified potential supplier in these circumstances.

3.3.11 Proposal costs – You are responsible for obtaining all information necessary for preparation of your Proposal and for all costs and expenses incurred in preparation of the Proposal. Subject to the “Liability” Tender Condition below, you accept by your participation in this Procurement Process, including without limitation the submission of a Proposal, that you will not be entitled to claim from the British Council any costs, expenses or liabilities that you may incur in submitting a Proposal irrespective of whether or not your Proposal is successful.

3.3.12 Rights to cancel or vary this Procurement Process – Nothing in this Procurement Process will bind the British Council to enter into any contractual or other arrangement with you or any other potential supplier. It is intended that the remainder of this Procurement Process will take place in accordance with the provisions of this RFP, but the British Council reserves the right to terminate, amend or vary (to include, without limitation, in relation to any timescales or deadlines) this Procurement Process by notice in writing. Subject to the “Liability” Tender Condition below, the British will have no liability for any losses, costs or expenses you incur as a result of such actions.

3.3.13 Consortium Members and sub-contractors – It is your responsibility to ensure that any staff, consortium members, sub-contractors and advisers abide by these Proposal Conditions and the requirements of this RFP.

3.3.14 Liability – Nothing in these Proposal Conditions is intended to exclude or limit the liability of the British Council in relation to fraud or in other circumstances where the British Council's liability may not be limited under any applicable law.

4 Confidentiality and Information Governance

4.1 All information supplied to you by the British Council, including this RFP and all other documents relating to this Procurement Process, either in writing or orally, must be treated in confidence and not disclosed to any third party (save to your professional advisers, consortium members and/or sub-contractors strictly for the purposes only of helping you to participate in this Procurement Process and/or prepare your Proposal) unless the information is already in the public domain or is required to be disclosed under any applicable laws.

4.2 You shall not disclose, copy or reproduce any of the information supplied to you as part of this Procurement Process other than for the purposes of preparing and submitting a Proposal. There must be no publicity by you regarding the Procurement Process or the future award of any contract unless the British Council has given express written consent to the relevant communication.

4.3 The British Council reserves the right to disclose all documents relating to this Procurement Process, including without limitation your Proposal, to any employee, third party agent, adviser or other third party involved in the Procurement Process in support of, and/or in collaboration with, the British Council. The British Council further reserves the right to publish the Contract once awarded and/or disclose information in connection with supplier performance under the Contract in accordance with any public sector transparency policies (as referred to below). By participating in this Procurement Process, you agree to such disclosure and/or publication by the British Council in accordance with such rights reserved by it under this paragraph.

4.4 The Freedom of Information Act 2000 ("FOIA"), EU General Data Protection Regulation (GDPR) 2015, the Environmental Information Regulations 2004 ("EIR"), and public sector transparency policies apply to the British Council (together the "**Disclosure Obligations**").

4.5 You should be aware of the British Council's obligations and responsibilities under the Disclosure Obligations to disclose information held by the British Council. Information provided by you in connection with this Procurement Process, or with any contract that may be awarded as a result of this exercise, may therefore have to be disclosed by the British Council under the Disclosure Obligations, unless the British Council decides that one of the statutory exemptions under the FOIA or the EIR applies.

5 Proposal Validity

5.1 Your Proposal must remain open for acceptance by the British Council for a period of sixty days from the Response Deadline. A Proposal not valid for this period may be rejected by the British Council.

6 Payment and Invoicing

6.1 The British Council will pay correctly addressed and undisputed invoices within 30 days in accordance with the requirements of the Contract. Suppliers to the British Council must ensure comparable payment provisions apply to the payment of their sub-contractors and the sub-contractors of their sub-contractors. General requirements for an invoice for the British Council include:

- A description of the good/services supplied is included.
- The British Council Purchase Order number is included.
- It is sent electronically via email in PDF format to muhammadahsan.pervezsiddiqui@britishcouncil.org

7 Specification

There is a requirement of 2 different audits at the British Council, Karachi facility and 1 audit at the British Council, Lahore facility.

The addresses of the locations are as follows:

- (a) Karachi: British Council, British Deputy High Commission, Shahrah-e-Iran, Clifton, Karachi
- (b) Lahore: British Council, 65 Mozang Road, Lahore

These are bifurcated as follows:

(a) Structural Audit (Karachi)

The objective of this study is to examine the existing condition of the roof to determine its safe load-carrying capacity and to conduct a structural assessment of the building's columns and supporting members to verify their current strength and stability.

The proposed scope of work includes the following activities:

Visual Inspection:

- Detailed on-site visual assessment of RCC members (columns, beams, roof slabs).
- Identification of visible signs of distress such as cracks, corrosion, spalling, deflection, deformation, and any structural deterioration.
- Photographic documentation and recording of structural observations.
- Preparation of condition assessment summary based on visual findings.

Non-Destructive Testing:

The following tests shall be conducted on representative structural members to evaluate concrete quality, reinforcement details, and indicative compressive strength:

- (a) Schmidt Hammer Test (ASTM C805): To determine surface hardness and estimate indicative compressive strength of concrete.
- (b) Ultrasonic Pulse Velocity (UPV) Test (ASTM C597): To assess internal homogeneity, detection of cracks, honeycombing, and voids within concrete.
- (c) Ferroscanner Test: To locate reinforcement bars, determine concrete cover and spacing.

Structural Analysis:

After the visual inspection, site visit, and NDT, a detailed structural analysis is to be carried out by the Service Provider to determine the load-carrying capacity of the roof and overall structure. This analysis will also evaluate the existing strength, stability, and performance of all structural members—including columns and supporting elements under both gravity and seismic (earthquake) loads. ETABS and STAAD.Pro software and calculation sheets will be used for comprehensive structural modelling and assessment.

Deliverables:

A comprehensive report covering the following is to be prepared and submitted:

- Visual inspection summary with photographic evidence.
- NDT results (Schmidt Hammer, UPV, and Ferroscanner) with test data, observations, and interpretation.
- Structural Analysis & Design Review as per existing condition (including Structural Analysis or Modelling for Load Capacity)
- Findings, conclusions, and recommendations regarding the observed condition and required remedial actions (if any).

Code and Standard References:

Following Codes and Standards are to be used in Assessment and Testing of Structures.

Standards for Structure Assessment:

- ACI 365.1R - Predict the service life of concrete structures
- ACI 228.1R - In-place strength of concrete structures

- ACI562M - Assessment, Repair, and Rehabilitation of Existing Concrete Structures
- ACI364.1R - Guide for Evaluation of Concrete Structures prior to Rehabilitation
- ACI 228.2R - Non-destructive test methods for evaluation of concrete structures
- ACI 201.1R - Guide for conducting the visual inspection of concrete in service
- ISO 13822 - Guide for the Assessment of existing structures
- JGC-17 - Standard Specifications for Maintenance of Concrete
- ASCE – American Society of Civil Engineers

Standards for Visual & Non-Destructive Testing:

- ASTM C805/805M - Rebound hammer test
- ASTM C597 - Ultrasonic Pulse velocity test
- IS 13322 - Guide to evaluate the concrete quality

(b) VRV + Split Unit Audit (Karachi and Lahore):

To conduct a visual inspection and functional performance verification (where applicable) of the installed VRV equipment, including testing of fans and motors. The Audit will also include inspection and functional performance verification of the split units. The objective is to assess the general condition, operational readiness and functional status of the equipment to support ongoing operations.

Approach:

The inspection will be carried out using a structured and systematic approach focused on visual assessment, functional verification and testing of key VRV and split unit components to ensure completeness and clarity of findings:

Site Familiarization:

Conduct an initial walkthrough with facility management staff in Karachi and Lahore.

Review available documentation, including system layout drawings and any relevant maintenance records.

Visual Inspection:

Evaluate the physical condition of all VRV and Split Unit equipment for signs of wear, corrosion, leakage or damage.

Check for proper installation, accessibility, labelling and compliance with basic safety requirements.

Functional Performance Verification:

Where feasible and safe, request operation of selected equipment to verify startup functionality and general response.

Observe for abnormal behaviour such as unusual noise, excessive vibration or failure to start.

On site Testing:

On site testing of motors & fans is to be performed to access their operational performance.

Recording Observations:

Log all findings using standardized templates and annotated photographs.

Assign severity levels to any issues identified: Minor, Moderate or Critical.

Communication to British Council:

Report any critical observations immediately to the British Council representative.

Prepare and submit a comprehensive report summarizing all findings, including equipment-wise conditions, observations and supporting photographic or media evidence.

Methodology:

The inspection will be guided by practical field evaluation principles tailored for non-invasive equipment assessment.

Equipment Categorization:

Equipment will be grouped by functional category:

VRF / VRV

FAHUs

Exhaust Fans

Split Units

Visual Inspection Criteria:

Each equipment item will be inspected for the following:

Structural integrity (rust, corrosion, damage)

Mounting condition, supports, and alignment

Electrical panel accessibility and cable connections

Piping connections, insulation condition, visible leaks

Functional Performance Checks Where accessible and safe:

Start/stop operations will be verified either manually or through BMS.

Basic functional indicators such as startup delay, unusual noise or immediate fault trips are to be noted.

Efficiency testing of VRV motors for fans and exhaust units is to be performed only for those fans & motors that are above 5 kW power rating, where nameplate data is available while for split units it should be for 100 watts and above.

Report Preparation and Presentation:

Preparation of draft report & presentation of results to management

Delivery of final report with all integrated feedback

Equipment Details (Karachi):

1) VRV Description	Qty.
VRF Indoor Units	46
VRF Outdoor Units	09
FAHUs	02
Split Units	13
Exhaust Fans	04

Equipment Details (Lahore):

1) VRF Description	Qty.
VRF Indoor Units	16
VRF Outdoor Units	01
Split Units	54

Deliverables:

Upon completion of the inspection, the following deliverables will be provided to the British Council:
Equipment-Wise Inspection & Testing Summary

A tabulated report listing all equipment, including:

- a) Equipment tag/description
- b) Location
- c) Visual condition status
- d) Functional performance status
- e) Remarks (including any observed issues or notes)

Photographic Documentation:

- a) Photographs of all inspected equipment.
- b) Highlighted photos for any equipment requiring attention.
- c) Annotated visuals to support remarks in the report.

Deficiency Summary (if applicable)

- a) List of equipment found to be non-operational or in poor condition.
- b) Observations categorized as **Minor**, **Moderate**, or **Critical**.
- c) High-level suggestions (if relevant) for follow-up action.

Site Readiness Feedback:

Notation of any access limitations, equipment that could not be tested, or areas that were inaccessible during inspection.

Final Report:

A compiled inspection report including is to be submitted:

Executive Summary

Approach and Methodology

Equipment Summary Table

Photographic Log

Overall site remarks.

8 Mandatory Requirements / Constraints

8.1 As part of your Proposal, you must confirm that you meet the mandatory requirements / constraints, if any, as set out in the British Council's specification forming part of this RFP. Failure to comply with any mandatory requirements or constraints shall entitle the British Council to reject a Proposal.

9 Key background documents

9.1 Further relevant background documents / information may be provided to potential suppliers as an Annex to this RFP and/or by way of the issue of additional documents / links to additional information / documents. Please view list of Annexes at the end of this document.

10 Timescales

10.1 Subject to any changes notified to potential suppliers by the British Council in accordance with the Proposal Conditions, the intended timescales applicable to this Procurement Process are:

Activity	Date / time
RFP Issued to bidding suppliers	29 January 2026
Deadline for clarification questions (Clarification Deadline)	06 February 2026
British Council to respond to clarification questions	09 February 2026
Deadline for submission of Proposals by potential suppliers (Response Deadline)	16 February 2026
Final Decision	TBD
Contract concluded with winning supplier	TBD
Contract start date	TBD

11 Instructions for Responding

11.1 The documents that must be submitted to form your Proposal are listed at Part 2 (Submission Checklist) of Annex 2 (Supplier Proposal) to this RFP. All documents required as part of your Proposal should be submitted to mohammad.qasim@britishcouncil.org.pk by the Response Deadline, as set out in the Timescales section of this RFP.

11.2 The following requirements should be complied with when submitting your Proposal in response to this RFP:

- Please ensure that you send your submission in good time to prevent issues with technology – late Proposals may be rejected by the British Council.

- Do not submit any additional supporting documentation with your Proposal except where specifically requested to do so. PDF, JPG, PPT, Word and Excel formats can be used for any additional supporting documentation (other formats should not be used without the prior written approval of the British Council).
- All attachments/supporting documentation should be provided separately to your main Proposal document, clearly labelled and cross-referenced to the Proposal as relevant.
- If you submit a generic policy / document you must indicate the page and paragraph reference that is relevant to a particular part of your Proposal.
- Unless otherwise stated as part of this RFP or its Annexes, all Proposals should be in the format of the relevant British Council requirement with your response to that requirement inserted underneath.
- Where supporting evidence is requested as 'or equivalent' you must demonstrate such equivalence as part of your Proposal.
- Any deliberate alteration of a British Council requirement as part of your Proposal will invalidate your Proposal to that requirement and for evaluation purposes you shall be deemed not to have responded to that particular requirement.
- Responses should be concise, unambiguous, and should directly address the requirement stated.
- Your Proposal to the RFP requirements and pricing will be incorporated into the Contract, as appropriate.

12 Clarification Requests

12.1 All clarification requests should be submitted to mohammad.qasim@britishcouncil.org.pk by the Clarification Deadline, as set out in the Timescales section of this RFP. The British Council is under no obligation to respond to clarification requests and will response if the question is appropriate and received before the Clarification Deadline.

12.2 Any clarification requests should clearly reference the appropriate paragraph in the RFP documentation and, to the extent possible, should be aggregated rather than sent individually.

12.3 The British Council reserves the right to issue any clarification request made by you, and the response, to all potential suppliers unless you expressly require it to be kept confidential at the time the request is made. If the British Council considers the contents of the request not to be confidential, it will inform you and you will have the opportunity to withdraw the clarification query prior to the British Council responding to all potential suppliers.

12.4 The British Council may at any time request further information from potential suppliers to verify or clarify any aspects of their Proposal or other information they may have provided. Should you not provide supplementary information or clarifications to the British Council by any deadline notified to you, your Proposal may be rejected in full and you may be disqualified from this Procurement Process.

13 Evaluation Criteria

13.1 You will have your Proposal evaluated as set out below:

Stage 1: Proposals will be checked to ensure that they have been completed correctly and all necessary information has been provided. Responses correctly completed with all relevant information being provided and all mandatory requirements as outlined in Section 8 met will proceed to Stage 2. Any Proposal not correctly completed in accordance with the requirements of this RFP and/or containing omissions may be rejected at this point. Where a Proposal is rejected at this point it will automatically be disqualified and will not be further evaluated.



Stage 2: If a bidder succeeds in passing Stages 1 of the evaluation, then it will have its Proposal evaluated in accordance with the evaluation methodology set out below.

13.2 Award Criteria – Responses from potential suppliers will be assessed to determine the most economically advantages proposal using the following criteria and weightings and will be assessed entirely on your response submitted:

Criteria	Weighting
Quality	30%
Methodology and Approach	30%
Commercial	40%

13.3 Scoring Model – Proposals will be subject to an initial review at the start of Stage 2 of the evaluation process. Any Proposals not meeting mandatory requirements or constraints (if any) will be rejected in full at this point and will not be assessed or scored further. Proposals not so rejected will be scored by an evaluation panel appointed by the British Council for all criteria other than Commercial using the following scoring model:

Points	Interpretation
10	Excellent – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas evidence requested in the level of detail requested. This, therefore, is a detailed excellent response that meets all aspects of the requirement leaving no ambiguity as to whether the bidder can meet the requirement.

7	Good – Overall the response demonstrates that the bidder meets all areas of the requirement and provides all of the areas of evidence requested, but contains some trivial omissions in relation to the level of detail requested in terms of either the response or the evidence. This, therefore, is a good response that meets all aspects of the requirement with only a trivial level ambiguity due to the bidder's failure to provide all information at the level of detail requested.
5	Adequate – Overall the response demonstrates that the bidder meets all areas of the requirement, but not all of the areas of evidence requested have been provided. This, therefore, is an adequate response, but with some limited ambiguity as to whether the bidder can meet the requirement due to the bidder's failure to provide all of the evidence requested.
3	Poor – The response does not demonstrate that the bidder meets the requirement in one or more areas. This, therefore, is a poor response with significant ambiguity as to whether the bidder can meet the requirement due to the failure by the bidder to show that it meets one or more areas of the requirement.
0	Unacceptable – The response is non-compliant with the requirements of the RFP and/or no response has been provided.

13.4 Commercial Evaluation – Your “Overall Price” (as calculated in accordance with requirements of Annex 3 (Pricing Approach) for the goods and/or services will be evaluated by the evaluation panel for the purposes of the commercial evaluation, further information on this approach may be available in Annex 3. In the event that any prices are expressed as being subject to any pricing assumptions, qualifications or indexation not provided for by the British Council as part of the pricing approach, the British Council may reject the full Proposal at this point. The British Council may also reject any Proposal where the Overall Price for the goods and/or services is considered by the British Council to be abnormally low following the relevant processes set out under the procurement rules. A maximum offer score of 10 will be awarded to the Proposal offering the lowest “Overall Price”. Other Proposals will be awarded a mark by application of the following formula: (Lowest Overall Price/Overall Price being evaluated) x 10 (rounded to two decimal places) = commercial score.

13.5 Moderation and application of weightings – The evaluation panel appointed for this Procurement Process will meet to agree and moderate scores for each award criteria. Final scores in terms of a percentage of the overall Proposal score will be obtained by applying the relevant weighting factors set out as part of the award criteria table above. The percentage scores for each award criteria will be amalgamated to give a percentage score out of 100.

13.6 The Winning Proposal(s) - when applying the above evaluation methodology, which is also supported by any required verification evidence (to include, without limitation, any updated information)] obtained by the Authority relating to any self-certification or other requirements referred to at any time in this Procurement Process.

List of Annexes forming part of this RFP (issued as separate documents):

Annex 1 – Terms and Conditions of Contract

Annex 2 – Supplier Proposal

Annex 3 – Pricing Approach