

Request for Information (RFI)

For: RFI for Quetta Centre of Excellence DG77TVET72025

Date: 05 September 2025

1 Overview of the British Council

We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.

We uniquely combine the UK's deep expertise in arts and culture, education and the English language, our global presence and relationships in over 100 countries, our unparalleled access to young people and influencers and our creative sparkle.

We work directly with individuals to help them gain the skills, confidence and connections to transform their lives and shape a better world in partnership with the UK. We support them to build networks and explore creative ideas, to learn English, to get a high-quality education and to gain internationally recognised qualifications.

We work with governments and our partners in the education, English language and cultural sectors, in the UK and globally. Working together we make a bigger difference, creating benefit for millions of people all over the world.

We work with people in over 200 countries and territories and are on the ground in more than 100 countries. In 2021–22 we reached 650 million people.

2 Introduction and Background to the Project / Programme

2.1 The British Council is seeking further information on goods and/or services within the marketplace to meet the requirements set out below. We look forward to hearing about your capabilities and expertise but would emphasise that the purpose of this RFI is not the preparation by you of significant new material. Instead, it represents an opportunity for you to demonstrate how your goods and/or services can fulfil our requirements as set out below.

2.2 The project is for a new centre of excellence for woman in Quetta. This will be for a fit-out project for approximately 952 sqm of core and shell space on ground floors. The project is situated in a university. An architect has been appointed to develop a full design package, specifications and BOQ. Same architect will be the lead project manager managing the contract on behalf of British Council.

Finish layout will include classrooms, computer lab, Fab lab, digital library, back office, small day care centre

The project is aiming to open in July 2026. We will start a tender process in September 2025 and aim to appoint a contractor in the mid of November 2025. We also have some smaller projects connected to this main project in various remote areas and would be interested to know the contractor's capabilities in other, more remote regions, too.

3 At this stage we are not looking for a detailed plan or delivery proposal as this will be requested at the Request for Proposal/Invitation to Tender stage (if any). However, it would be helpful if you could also provide timescales required to deliver the project described above.

3 Disclaimers, confidentiality and information governance

This section sets out the British Council's principles in relation to this RFI:

3.1 All information supplied to you by the British Council, including this RFI and any other associated documents, either in writing or orally, must be treated in confidence and not disclosed to any third party (apart from your professional advisers, consortium members and/or sub-contractors strictly for the purposes only of helping you to respond to this RFI) unless the information is already in the public domain or is required to be disclosed under any applicable laws.

3.2 This document is only a request for information on goods and/or services that the British Council may or may not wish to investigate further in the future. It does not constitute either an offer to provide goods and/or services to the British Council or oblige the British Council to involve the supplier in any future procurement exercise associated with such goods and/or services. Where indicative pricing has been requested, this is only intended to be used as guidance as to current market potential.

3.3 All costs and expenses incurred in preparation of the Supplier's response to this RFI are the supplier's responsibility.

3.4 This RFI and its accompanying documents remain the property of the British Council and must be returned on demand.

4 Information Required

Service required:

Contractor to undertake construction of approximately 952 sqm of shell and core project.

Service to include:

- Civil work (internal partitions, ceiling, windows)
- Mechanical, electrical and plumbing

- Finishes (including branding)

Furniture will be tender separately.

All electronic equipment will be procured by British Council

+PEC registration number (Category C6 or Above)

Information required:

Q1. Sales revenue each year for the last three years, and a cumulative total over the last three years.

If bidding as a consortium, please list the turnover for each consortium member separately.

Q2. Please confirm the highest-value single project delivered over last 3 years. Please give details of the project scope, location, total project value and your revenue/fee.

Q3. Please give a comprehensive list of the tradesperson roles that are fully trained and directly employed by your company? (eg Plumber, Electrician, Tiler, Masons, MEP Engineer(s) etc).

Please also indicate the number of employees you have in each role.

Q4. List at least three similar projects you have delivered in the past 5 years - please include: customer/client name, location (city), total project value, your revenue/fee for the project, and a detailed description of the scope of works with pictures. Please attach any completion certificates if available. (max word count of 300 words per project)

Q5. Please could you confirm your company is registered with the Pakistan Engineering Council? (Please provide evidence to support your answer)

Q6. Does your organisation hold any of the international standards developed and published by the International Organization for Standardisation (ISO)? (Please provide evidence to support your answer)

Q7. Please confirm if your company has experience in delivering construction projects in the education sector (ie for schools, universities etc)? If so, please give details of the projects. If not, please give details of the industry sectors you have delivered construction projects.

Q8. Has company delivered projects in Quetta? If so, please give details of the projects scope and when the projects were completed. Please also detail any risk mitigation procedures.

Financial information:

Question number	Question	Response
1.1	<p>Please provide copies of the most recent audited financial statements of the last three years for your organization.</p> <p>Also, for any other person or entity on whom you are relying on to meet the selection criteria</p>	

	relating to economic and financial standing, please provide a copy of their most recent audited financial statements for the last three years.	
1.2	<p>Where we have specified a minimum level of economic and financial standing and/or a minimum financial threshold within the evaluation criteria for this procurement, please self-certify by answering 'Yes' or 'No' that you meet the requirements set out.</p> <p>Specified minimum level of economic and financial standing and/or minimum financial thresholds:</p> <p>The most recent three years audited accounts of the supplier bidder should demonstrate:</p> <ul style="list-style-type: none"> - Operating Profit Margin > 20%; - Current Ratio (Liquidity) > 1 ; and - Debt-to-EquityRatio < 0.8 - Working Capital of not less than GBP 60,000 <p>The authority shall have the right to exclude the response for any supplier that answers "No" to this section 1.4 of this SQ. Where a supplier is excluded under this section 1.4 its response shall be rejected in full and will not be evaluated further. The authority will evaluate the response against the audited supporting evidence provided by the supplier. However, where the authority determines (at its sole discretion acting reasonably upon the advice of the project's financial adviser) that,</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>

	http://www.hse.gov.uk/pubns/hse39.pdf	
<p><i>Note: Insurance is not required at the moment but will be necessary at the time of signing any contract.</i></p>		

Annex 1 – Procurement Specific Questionnaire Ratio Analysis to be filled and shared along with your response.

5 Instructions for Responding

5.1 Your response to this RFI should be submitted to mohammad.gasim@britishcouncil.org.pk by **22 September 2025**.

6 Clarification Requests

6.1 If you have any queries in relation to the content of this RFI, please submit a brief clarification request to mohammad.gasim@britishcouncil.org.pk by **15 September 2025**. The British Council will try, but is under no obligation do so, to respond to all clarification's requests received 5 working days prior to the date for submission of responses to this RFI.

List of Annexes forming part of this RFI (issued as separate documents):

Annex 1 – Procurement Specific Questionnaire Ratio Analysis