

## Priority Results Application

This form is valid for the **November 2019 series only**. Candidates and Cambridge International centres can apply to have a provisional statement of results sent directly to a chosen educational institution on the day candidate results are released, and before final certificates are issued.

If a candidate needs a document showing subjects and grades from a previous examination series, they must apply for a certifying statement using our online application form [www.cambridgeinternational.org/certstat](http://www.cambridgeinternational.org/certstat). If a candidate needs **both** a certifying statement for a past examination series and priority results for the November 2019 series, they must submit both applications separately using the correct forms.

This form must be submitted by **19 December 2019** to guarantee the statement of results will be despatched on the day results are released. We will accept applications after the deadline but we cannot guarantee the statement of results will be despatched on results day if the request is received after the above deadline. The date of results release will vary depending on the qualification and country in which the examination was sat.

Statements of results are printed showing the candidate's name as entered by the centre prior to the exam. Where an amendment is required, centres must notify us by email prior to the above deadline to guarantee the change will be reflected on the statement of results.

Please do not submit this form to request statement of results for candidates applying to UK universities. We send all Cambridge International results to the Universities and Colleges Admissions Service (UCAS) in time to meet university deadlines.

Complete the form in BLOCK CAPITALS. The completed form should be returned with payment and a copy of the candidate's valid ID. For more information about this service and if you are eligible to apply visit the help page for parents and students on our website <http://www.cambridgeinternational.org/help>. You can also contact customer services by email at [info@cambridgeinternational.org](mailto:info@cambridgeinternational.org) or by phone on +44 (0)1223 553554.

### Candidate information

Candidate's name (as they have been entered for the examination)	<input style="width: 95%;" type="text"/>
Candidate's email address	<input style="width: 95%;" type="text"/>
Candidate's date of birth (DD/MM/YYYY)	<input style="width: 50%;" type="text"/>

### Qualification details

Please provide as much information about the qualification(s) as possible.

Qualification (e.g. GCE AS & A Level, IGCSE)	Centre Number (5 characters e.g. CB001)	Candidate Number (4 digits e.g. 0024)	Centre name and location/country (e.g. The Cambridge School, Cambridge, UK)	Total number of priority statement of results required

## Delivery details

Please provide a contact name, contact number, full delivery address and delivery method for each recipient below. Incomplete information may result in a delay in processing your priority statement of results. We recommend selecting tracked delivery from the available options to allow your priority statement of results to be traced.

Additional fees apply for tracked delivery (see the table below for prices). **Please note some Universities accept priority results electronically for which there is no delivery charge.** Where this is the case we will amend the fee accordingly at the point of processing and you will not be charged for courier despatch.

Recipient One			
Name and job title/ department	<input type="text"/>		
Building number/ name and street	<input type="text"/>		
Town/province	<input type="text"/>	City	<input type="text"/>
Postal code	<input type="text"/>	Recipient telephone number	<input type="text"/>
Country	<input type="text"/>		
Delivery method:	International courier (tracked) <input type="checkbox"/>	International airmail (not tracked) <input type="checkbox"/>	UK Special Delivery (tracked, UK only) <input type="checkbox"/> UK First Class (not tracked, UK only) <input type="checkbox"/>
If you need us to include a <b>reference number</b> or <b>Tax ID</b> on the address label, please enter it here	<input type="text"/>		

Recipient Two			
Name and job title/ department	<input type="text"/>		
Building number/ name and street	<input type="text"/>		
Town/province	<input type="text"/>	City	<input type="text"/>
Postal code	<input type="text"/>	Recipient telephone number	<input type="text"/>
Country	<input type="text"/>		
Delivery method:	International courier (tracked) <input type="checkbox"/>	International airmail (not tracked) <input type="checkbox"/>	UK Special Delivery (tracked, UK only) <input type="checkbox"/> UK First Class (not tracked, UK only) <input type="checkbox"/>
If you need us to include a <b>reference number</b> or <b>Tax ID</b> on the address label, please enter it here	<input type="text"/>		

List additional recipient details on a separate sheet of paper to submit with your application if needed.

## Fees

Please complete the relevant payment section below and calculate the total fee payable for your request.

Fees	Price	Quantity	Sub-total
First priority statement of results requested per qualification	£48.26		
Additional copies	£13.37		
Despatch by international courier (tracked) per address	£43.64		
Despatch by special delivery (UK only, tracked) per address	£10.70		
Despatch by international airmail or UK first class (not tracked) per address	Free		
<b>Grand Total</b>			<b>£</b> <input style="width: 100px;" type="text"/>

## Payment information

If you pay by credit or debit card we cannot guarantee the security of your payment information if you return this form by email. You must fax or post the form if it contains payment details. **We do not accept payment by cash or money transfer.**

### Payment by credit or debit card

Card type	Visa Debit <input type="checkbox"/>	Visa Credit <input type="checkbox"/>	Mastercard Debit <input type="checkbox"/>	Mastercard Credit <input type="checkbox"/>	Switch/Delta <input type="checkbox"/>
Cardholder name	<input type="text"/>				
Billing address	<input type="text"/>				
Card number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date <input type="text" value="MM / YYYY"/>
CVC number (Last three digits on the back of the card)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<b>Confirm payment total</b>	<b>£</b> <input type="text"/>

### Payment by invoice (only to be filled in by registered Cambridge International centres and Cambridge Associates)

Centre number (The centre to be invoiced)	<input type="text"/>	Centre contact email address	<input type="text"/>
Authorised by (Name, job title, centre)	<input type="text"/>		

We can also accept payment by **cheque and postal order** in pounds sterling only. These must be drawn on a British bank, crossed, and made payable to 'University of Cambridge Local Examinations Syndicate'.

## Returning the form

**By post:** Priority Results Administrator, Results and Despatches, Cambridge Assessment International Education, Cambridge Assessment DC10, Hill Farm Road, Whittlesford, Cambridge, CB22 4FZ, United Kingdom.

**By email:** (invoiced applications only) [info@cambridgeinternational.org](mailto:info@cambridgeinternational.org). Please include 'Priority Results Application November 2019' followed by your centre number in the subject line of the email.

**By secure fax:** +44 (0)1223 376587

Before sending your application, please use the checklist below to ensure you have submitted the required information:

- |  |  |
|--|--|
| <input type="checkbox"/> Candidate information     | <input type="checkbox"/> Payment/invoice details |
| <input type="checkbox"/> Qualification information | <input type="checkbox"/> Declaration             |
| <input type="checkbox"/> Delivery information      | <input type="checkbox"/> Candidate ID            |

#### Acceptable ID documents:

- ✓ The photo page of the candidate's passport
- ✓ A photo driving licence
- ✓ A photo national ID card
- ✓ Full birth certificate

## Declaration

Please sign and date below to confirm you have read and understood our [terms and conditions](#), including the cancellation policy

<b>Print name</b>	<input type="text"/>	<b>Date</b>	<input type="text"/>
<b>Signed</b>	<input type="text"/>	(DD/MM/YYYY)	

Office use only	
Ref no: <input type="text"/>	Country code: <input type="text"/>