



Pak-UK Education Gateway

INNOVATIVE AND COLLABORATIVE RESEARCH GRANT (ICRG)

Guidelines for the Budget

The following guidelines must be followed for preparation of budget proposal of ICRG.

1. Personnel Cost:

Principal Investigator/Faculty Member

Personnel cost of Principal Investigator (PI) & Co-PI is linked with the proportionate time spent on the given project i.e. Gross pay of PI x % time spent. The university will have to spare the said faculty member from other responsibilities to the extent of time committed to a particular research project.

Studentships:

- a) Ph.D. student @ PKR 40,000 to 60000 – approx. equal to GBP 200 – 300 per month
- b) M.Phil. student @ PKR 15000 to 25000 – approx. equal to GBP 75 – 125 per month
- c) Bachelor students @ PKR 5,000 – approx. equal to GBP 25 per month per month
- d) Post Doc Fellowship @ PKR 80,000 to 120,000 – approx. equal to GBP 400 – 600 per month

2. Permanent Equipment & Supplies:

- a) Budget of Permanent Equipment and Supplies should not exceed more than **30%** of approved project cost.
- b) Invoices/quotations for items costing Rs. 0.1 million or above should be attached.
- c) 10% additional amount against approved budget of equipment may be admissible as currency rate fluctuation cost (If required to import equipment) subject to approval of HEC/British Council

3. Travels:

Travel to international meetings and conferences to present research results obtained and in support of the proposed research, eligibility criteria and financial provision (100%) of HEC Travel Grant Policy should be followed available on HEC website:

<https://hec.gov.pk/english/services/faculty/HEC%20Research%20Travel%20Grant/Pages/Eligibility-Criteria.aspx>

Financial Provision:

- a) Airfare (as per HEC policy)
- b) Registration Fee (up to a maximum of USD 500)
- c) Accommodation (up to \$100 per night)
- d) Daily Allowance (as per HEC policy)

4. Others:

Following activities may also be supported;

- a) Processing Fee for open access journals/ publications for disseminating research results obtained.
- b) Dissemination activities, workshop/seminar etc.
- c) Documentation, literature, information, online search, contingencies.
- d) Intellectual Property

5. University Overhead:

15% - 30% of total direct cost under Project overheads if the HEI has a notified ORIC, otherwise the allowed limit will be up to 5 % max. to cover the following costs against approved research grants. Each HEI will have to provide justification at the project award stage about the utilization of the demanded overheads.

- i. Administration cost including
 - a) Support staff
 - b) Accounting staff
 - c) Campus expenses such as Building/Unit rent, Utility costs
- ii. Research support cost including
 - d) Digital resources access cost such as Digital library, PERN etc.
 - e) Travel grant support (Seminars / conferences support) cost
- iii. Marketing of research for commercialization
 - f) Under this head no other financial assistance like honorarium, bonuses, TA/DA, stipends etc. will be allowed.