

Flexible Working at the British Council

The British Council encourages managers to allow their staff to work flexible hours wherever possible.

The British Council's flexible working policy allows staff to adapt their working patterns to meet their personal needs, while fitting in with the British Council's operational requirements. Flexible working is an important element in the British Council's policy to be a good equal opportunities employer. It also recognises that in some departments, flexible working may not always be possible.

Flexible Working Options

Options	What does it mean?
Flexi-timing	Allows staff to vary their pattern of working within the standard number of hours they are required to work.
Home-working	Since many of the tasks carried out by the British Council employees can in principle be undertaken from a variety of locations, including from home, the British Council will agree to an individual working from home when it aligns with business effectiveness and the work the employee is required to deliver.
Job-sharing	Job is shared amongst two post holders. Salary and benefits will also be shared accordingly.
Reduced Hours	Hours of work are reduced and consequently salary & benefits are adjusted accordingly.
Compressed & Annualised Hours	During certain parts of the year, longer hours are worked and shorter hours during others.