**Annex 3 – Tentative Research Timeline**

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| **Task Name** | **Duration** | **Start** | **Finish** | **Deliverable** |
| **Phase 1: Agency Selection** | 7 days |  | | |
| *Advertisement/shortlisting* | *3 weeks* | *December 22* | *January 15* |  |
| Final selection of research contractor | 3 days | January 16 | January 20 |  |
| Inception meeting to discuss & clarify research objectives, methodology & timeline | 1 day | Jan 23 |  |  |
| Project start and contract issued | 1 | Jan 24 |  | Signed Contract |
| **Phase 2: Development of methodology** | 7 days |  | | |
| Milestone 1 – Submission of Methodology, Research Plan and questionnaires/FGD guidelines | 5 days | Jan 24 | Jan 30 | Research methodology & plan |
| Review & approval of methodology by British Council | 2 days | Jan 30 | Feb 1 |  |
| **Phase 3: Data collection** | 24 days |  | | |
| Secondary research / literature review | 5 days | Feb 2 | Feb 7 |  |
| Milestone 2 – Submission of zero draft (i.e. report with secondary research, no primary data) | 1 day | Feb 7 | Feb 8 | Zero draft of report |
| Field surveys, FGDs and KIIs | 10 days | Feb 9 | Feb 19 |  |
| Review meeting on collected data for relevance and comparability | 1 day | Feb 20 |  |  |
| Milestone 3 – Submission of collated data to British Council | 2 days | Feb 21 | Feb 22 | Collated survey findings |
| **Phase 4: Data analysis** | 3 days |  | | |
| Intensive review of data to identify additional data needs, response patterns, etc. | 3 days | Feb 23 | Feb 25 |  |
| **Phase 5: Report Writing** | 18 days |  | | |
| Milestone 4 – Submission of first draft with final & complete data for initial review | 5 days | Feb 26 | Mar 1 | First draft of report |
| Review & approval of first draft by British Council | 6 days | Mar 2 | Mar 8 |  |
| Milestone 5 – Submission of final report with annexures, including complete bibliography & sources | 5 days | Mar 9 | Mar 14 | Final draft of report |
| Approval by British Council and close of contract | 3 days | Mar 15 | Mar 18 |  |
| **TOTAL:** | **2 months, 18 days** | **December 19, 2016** | **March 19, 2017** |  |