

Annex 2 – Supplier Response

1. Experience, Technical Resources & Similar Projects	20
2. Methodology & Approach	30
3. Commercial	50

Organisation's experience of implementing similar projects, Organisation's expertise and proposed technical resource (CVs of team lead, research and mapping experts, field team) - 20%

QUESTION:

Please demonstrate how you have implemented similar projects, past experience, portfolio & proposed team.

Response Guidance

All Suppliers must answer this question.

In order to satisfy the requirement, and the question associated with the requirement, you must include:

- a) Company Portfolio with relevant experience/overall expertise/capacity & capabilities.*
- b) Similar Project Details*
- c) Feedback of Clients/Organizations*
- d) Sample work (if any)*

- e) - Proposed resources, including demonstration of suitable competence, appropriate skills, experience capabilities and knowledge*
 - I. qualifications the individuals hold*
 - II. Experience/skills of resources deployed with similar projects*
 - III. Expertise & Relevant training*

Maximum word count is 500 words. You must not exceed the word count in your response. Responses must include spaces between words.

Methodology & Approach – 30%

QUESTION:

Please demonstrate how you will design the methodology (qualitative and quantitative), propose sample plan and develop research tools, resource, manage, report and operate in practice for the delivery of this Project?? Ensuring the correct allocation of competent staff, tracking of progress and ultimate completion of works? The Supplier shall provide a description of their proposed methodology & approach and the rationale for the proposed approach.

Response Guidance

All Suppliers must answer this question.

In order to satisfy the requirement, and the question associated with the requirement, you must include:

a)– Proposed Methodology & Approach

i) Proposed Design

li)- Management and oversight of the tasks to ensure completion

Your response should be limited to, and focused on, each of the component parts of the question posed a) to c). You must not make generalised statements or give irrelevant information.

Although no additional marks given to layout, spelling, punctuation and grammar, it will assist evaluators if attention is paid to these areas. Address each of the component parts in the order they are listed. State which part you are responding to.

Maximum word count is 500 words. You must not exceed the word count in your response. Responses must include spaces between words.

Commercial – 50%

QUESTION:

Commercials for the project.

Response Guidance

All Suppliers must answer this question.

In order to satisfy the requirement, and the question associated with the requirement, you must include:

- *Complete breakdown of cost/proposed budget*