

#### Results and certificates - Form 9

This version valid from November 2020

# **Priority results application**

This form is valid for **the November 2020 series only**. Candidates and Cambridge International centres can ask us to send a provisional statement of results directly to their chosen educational institution on the day candidate results are released, and before final certificates are issued.

If a candidate needs a document showing subjects and grades from a previous exam series, they must apply for a certifying statement using our online application form: <a href="www.cambridgeinternational.org/certstat">www.cambridgeinternational.org/certstat</a>. If a candidate needs **both** a certifying statement for a past exam series **and** priority results for the November 2020 series, they must submit both applications separately using the correct forms.

You must submit this form by **4 December 2020** for Pre-U qualifications and **19 December 2020** for all other qualifications to guarantee that we will despatch the statement of results on the day results are released. We will accept applications after the deadline but we cannot guarantee that we will despatch the statement of results on results day. The date of results release will vary depending on the qualification and the country where the exam took place.

We print statements of results showing the candidate's name as entered by the centre before the exam. If you want to make a change, you must tell us by email by the deadlines above to guarantee the statement of results shows the change.

Please do not submit this form to request statement of results for candidates applying to UK universities. We send all Cambridge International results to the Universities and Colleges Admissions Service (UCAS) in time to meet university deadlines.

Complete the form in BLOCK CAPITALS. Send us the form electronically with a copy of the candidate's valid ID. For more information about this service and if you are eligible to apply, visit the help page for parents and students on our website: <a href="http://www.cambridgeinternational.org/help">http://www.cambridgeinternational.org/help</a>.

## **Candidate information**

Candidate's name (as they have been entered for the examination)	
Candidate's email address	
Candidate's date of birth	

#### **Qualification details**

Please provide as much information about the qualification(s) as possible.

Qualification (e.g. GCE AS & A Level, IGCSE)	Centre number (5 characters e.g. CB001)	Candidate number (4 digits e.g. 0024)	Centre name and location/country (e.g. The Cambridge School, Cambridge, UK)	Total number of priority statement of results required

# **Delivery details**

Provide a contact name, contact number, **full** delivery address and delivery method for each recipient below. If you do not give us all the information, we may take longer to process your priority statement of results. We recommend selecting tracked delivery from the available options to allow your priority statement of results to be traced.

Additional fees apply for tracked delivery (see the table below for prices). **Some universities accept priority results electronically and there is no delivery charge for this.** If the university accepts priority results electronically, we will change the fee when we process your form and will not charge you for courier despatch.

Recipient One				
Name and job title/ department				
Building number/ name and street				
Town/province			City	
Postal code		]		
Country		Telephone number		
Delivery method:	International courier (tracked)	International airmail (not tracked)	UK Special Delivery (tracked, UK only)	UK First Class (not tracked,
	ide a <b>reference number</b> or s label, please enter it here:			UK only)
Recipient Two				
Name and job title/ department				
Building number/ name and street				
Town/province			City	
Postal code			_	
Country		Recipient telephone numbe	er	
Delivery method:	International courier (tracked)	International airmail (not tracked)	UK Special Delivery (tracked, UK only)	UK First Class (not tracked, UK only)
If you need us to include a <b>reference number</b> or <b>Tax ID</b> on the address label, please enter it here:				

List any extra recipient details on a separate sheet of paper and submit this with your application.

#### **Fees**

Complete the relevant payment section below and calculate the total fee payable for your request.

Fees	Price	Quantity	Subtotal
First priority statement of results requested per qualification	£50.67		
Additional copies	£14.04		
Despatch by international courier (tracked) per address	£45.82		
Despatch by special delivery (UK only, tracked) per address			
Despatch by international airmail or UK first class (not tracked) per address	Free		
	C	Grand total	£

## **Payment information**

### Payment by credit or debit card

When we accept your application, we will send you instructions for making your payment online. **We do not accept payment by cash or money transfer.** 

Payment by invoice (only to be filled in by registered Cambridge International centres and Cambridge Associates)

Centre number (The centre to be invoiced)	Centre contact email address	
Authorised by (Name, job title, centre)		

## Returning the form

By email: <u>info@cambridgeinternational.org</u>. Include 'Priority results application November 2020' and your centre number (for centres only) in the subject line of the email.

By secure fax: +44 (0)1223 376587

Do not return your application by post as we cannot accept postal applications.

Before sending your application, use the checklist below to make sure you have submitted the information we need:

Candidate information Payment/invoice details

Qualification information Declaration

Delivery information Candidate ID

#### Valid ID documents

- √ The photo page of the candidate's passport
- √ A photo driving licence
- √ A photo national ID card
- √ Full birth certificate

## Declaration

Please sign and date below to confirm you have read and understood our terms and conditions.

Signed (Head of Centre)	Date (DD/MM/YY)		
Name (Head of Centre)			
If you submit this form electronically, tick the check box as an alternative to signing the form.			

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