**Aawaz II**

**Queries related to Expression of Interest (EOI)**

**MEL Partner**

1. Are international organizations eligible to apply?

*Yes, if international organizations have local office in Pakistan*

1. Can organization apply in consortium?

*Yes, organizations with different technical expertise can apply in consortiums, however, applicant organizations must fulfill the eligibility criteria as defined in EOI.*

1. Can you please share the list of districts for which the applications against the EOI are required?

*The organization will be required to cover 45 districts of KP and Punjab including existing 22 Districts of Aawaz II programme and additional 23 districts. Existing 22 districts included [KP: (Manshera, Battagram, Haripur, Swabi, Charsadda, Peshawar, Mardan, Kohat and Swat), Punjab: (Bahawalpur, Narowal, Pakpattan, Muzaffargarh, Rahim Yaar Khan, Lodhran, Faisalabad, Layyah, Khushab, Multan, Nankana Sahib, Kasur, Jhang)]. Additional 23 will be shared once final.*

1. Can you please share the EOI and applications form?

*EOI and the application form are available and can be downloaded from the following link:*

<https://www.britishcouncil.pk/about/jobs/aawaz-mel-partners>

1. What is the deadline for submission of EOI and application form against the EOI?

*As mentioned in the EOI document, deadline to submit application with required documents is 31st May 2022. Please submit full application pack (application form duly completed and all required documentation) to* Zubair.Hafiz@britishcouncil.org.pk. *Kindly note that late applications i.e., after 12 midnight, and/or incomplete applications will not be considered.*

1. Do we need to submit the application form both through email and MS Forms online or either one of them?

*Applicants must submit complete application form (soft copy, signed scanned copy) and*

*Application Form through MS Form, kindly use this link to access the MS Form for online submission;*

<https://forms.office.com/Pages/ResponsePage.aspx?id=wXVirt3MRkCyoWJFosyj7GhN9OiUGsxJmW_TS0-2CXNUNkdHN1JRSExSSktWWVFMVEI1MVUxUzVaRS4u>

1. Do we need to attach the required documents while submitting the application through MS Forms?

*Only application form is required to be submitted through MS forms. MS Forms does not have option of providing attachments. Kindly share the attachments through email along with the application form.*

1. While submitting the application form, what documents are required to be submitted?

*The documents mentioned in the EOI as well as in the Application form are required to be submitted.*

1. Word count restriction is applied in MS Forms and our writeup of EOI is exceeding the default limit. Although in the MS Word format the content is adjusted and completed but while filling the MS Forms format, there is a limitation on the content to be added.

*The character limit for response including spaces for any question is 4000 characters in MS Forms; therefore, you are requested to follow this limitation on MS Forms. We also encourage and recommend that the content on application form both in MS Word format and MS Forms should remain the same. That means the character limit for any question should not exceed 4000 character including spaces.*

1. While submitting application against the EOI, what is recommended to be mentioned in the Subject line of the email?

*It is recommended to use in the subject line “(Organisation Name) Application against EOI for British Council Aawaz II Programme – MEL Partner”*

1. Do we need to submit the budget along with the application form?

*Budget submission is not required with the application. A full proposal with budget will be requested of shortlisted applicants from this EOI.*

1. Currently we do not have NOC. As per current practice NOCs are obtained after projects are awarded. Can we submit our application in this case?

*Yes, the application against the EOI can be submitted, however, organization must share proof of previous NOCs and commitment that they can acquire NOC timely to implement proposed project.*

1. Can we upload the file through Google doc or through other cloud-based services?

*The use of Google or any other cloud-based services is not acceptable for submission of application form and required attachments. Kindly submit the application and attachments through multiple emails, indicating the email number, i.e., if there are 5 emails from any organisation due to heavy file size then each email should clearly display the email number as: 1/5, 2/5, 3/5, 4/5 and 5/5 .......... and so on if necessary*